



forProject™

forProject Technology, Inc.

FILE MENU

Menu: ALT+F

CTRL	N	New
CTRL	O	Open
CTRL	W	Close All
CTRL	P	Print
F10		Commit Changes
F5		Refresh Data

EDIT MENU

Menu: ALT+E

CTRL	Z	Undo
CTRL	X	Cut
CTRL	C	Copy
CTRL	V	Paste
INSERT		Add
DELETE		Delete
CTRL	F	Find
F3		Find Next
CTRL	R	Replace
F7		Spell Check

VIEW MENU

Menu: ALT+V

ALT	F1	Hint Help
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TOOLS MENU

Menu: ALT+T

F9		Schedule
SHIFT	F9	Level Resources
SHIFT	F12	Disable Auto-Reorganization

HELP MENU

Menu: ALT+H

CTRL	F1	Local Help	
CTRL	ALT	F1	Online Help

GENERAL

CTRL S	Save
ESC	Cancel / clear search
INSERT	Add
SHIFT INSERT	Add child
DELETE	Delete a row
CTRL C / X / V	Copy / Cut / Paste row
CTRL P	Print
CTRL → / ←	Expand / Collapse
F11	Full screen
ALT ↑ ↓ ← →	Move focus
SHIFT F10	Right-click menu
F9	Schedule
SHIFT F9	Level resources (Leveler)

GRIDS AND DETAIL TABS

↑ / ↓	Move up / down a node or cell
HOME / END	First / last visible node
SPACE	Select current node
SHIFT ↑ / ↓	Extend selection up / down
CTRL SHIFT ↑ / ↓	Move node up / down
CTRL INSERT	Assign
CTRL SHIFT C / X / V	Copy / Cut / Paste cell value

ASSIGNMENTS AND RELATIONSHIPS

CTRL ALT R	Assign resource [†]
CTRL ALT O	Assign role [†]
CTRL ALT Q	Request a resource [†]
INSERT	Assign predecessor/successor *

PICKER WINDOWS

CTRL ← / →	Move selected nodes left / right
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† In the Assignments detail window. * In the Relationships detail window.
Web shortcuts can vary by browser.



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forproject.com/p6-shortcuts

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Online version